



Bar/Restaurant Service:

Date:

Prepared by:

	Table Time	Covers	Arrival Time	Drinks Order	Drinks Served	Canapés/Snacks	Menu Wine List	Food Order	Wine Order	Order taken time	Sit Time	Regular	Guest Name	Notes	Number Nights	Room No. Mobile No.
1																
2																
3																
4																
5																
6																
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30																

Max Times

Arrival Time to Drinks Order – 5 minutes.

Drinks order to drinks service – 5 minutes.

Menu Presented to Food Order – 15 minutes.

Wine List Presented to Wine Order 15 minutes.

Canapes served with Bar drinks.

Scan copy for F&B Handover.